



KERALA STATE ROAD TRANSPORT CORPORATION

TRANSPORT BHAVAN, FORT, THIRUVANANTHAPURAM-695 023

Telephone No: 0471-2471011, (Extn: 232)

E-mail: estate@kerala.gov.in Web: www.keralartc.com

TENDER No. **S001-ES0C1/02/2026-EST**

Dtd: **10.02.2026**

NOTICE INVITING TENDER (NIT)

E-TENDERS ARE INVITED FROM REPUTED, EXPERIENCED BIDDERS FOR EMPANELLING AS AN AGENCY FOR DISTRIBUTION OF KSRTC BRANDED MINERAL WATER IN KSRTC BUSES ACROSS KERALA ON COMMISSION BASIS FOR A PERIOD OF ONE YEAR.

a	Tender No. & Date	TENDER No. S001-ES0C1/02/2026 EST Dtd: 10.02.2026
b	Tender Details	E-Tenders are Invited from Reputed, Experienced Bidders for Empanelling as an Agency for Distribution of KSRTC Branded Mineral Water in KSRTC Buses across Kerala on Commission Basis for a Period of One Year
c	Place of Opening	Kerala State Road Transport Corporation, Transport Bhavan, Fort, Thiruvananthapuram.
d	Tender Form Fees (Non Refundable)	Rs.2,360/- (Rs. 2,000/-+ GST@ 18%) (Rupees Two Thousand Three Hundred and Sixty only)
e	Earnest Money Deposit. (EMD) EMD Exemption NOT allowed.	Rs. 50,000/- (Rupees Fifty Thousand Only)
f	Mode of Payment of EMD & Cost of Tender	Online through SBI Internet Banking/NEFT through e-procurement portal. EMD & Tender Fee should be remitted as a single transaction. Split payment is not allowed.
g	Mode of Submission of Tender	Tender should be submitted online through e-GP website: www.etenders.kerala.gov.in
h	Contact address/ Telephone nos. for help in case of any doubt in NIT	Estate Officer, KSRTC, Telephone No: 0471-2471011, (Extn: 232) Mob: +91 9188619384
i	Contact address/ Telephone nos. for help in case of any doubt in e-tendering process (Help desk)	Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram. – 695004 Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in Website: www.etenders.kerala.gov.in
j	Tender inviting Authority	Chairman and Managing Director, Kerala State Road Transport Corporation, Transport Bhavan, Fort, Thiruvananthapuram –695023

1. INTRODUCTION

KSRTC, the State Road Transport undertaking established under the provisions of RTC Act, 1950 operates transport services throughout Kerala and outside. Presently KSRTC owns 5579 buses in which 2941 Nos. buses are used for conducting ordinary services 1188 Nos. for conducting fast services and 1450 Nos. for Super Class services. On an average 21 lakhs passengers are being commuted through these buses and on an average 14.0 lakhs KMs are covered inside and outside Kerala. KSRTC intends to empanel an Agency for Distribution of KSRTC Branded Mineral Water in KSRTC Buses across Kerala on Commission Basis for a Period of One Year as there is a wide reach of these buses to the travelling public. KSRTC considers it as a source of additional revenue to the Corporation.

2. Objectives of the Tender

The objective of this tender is:

1. To ensure safe, hygienic and affordable drinking water to passengers travelling in KSRTC buses.
2. To promote KSRTC's own branded packaged drinking water.
3. To generate additional non-ticket revenue to KSRTC through a commission-based distribution model.

3. Scope of Work

The selected agency shall:

1. Distribute and sell KSRTC branded packaged drinking/mineral water in KSRTC buses across Kerala.
2. Undertake statewide operations covering all depots, routes and categories of buses as notified by KSRTC from time to time. (The list of units and number of each category buses are given in **Annexure - IV** of this NIT)
3. Deploy sales personnel/vendors as approved by KSRTC for on-board or point-of-sale distribution.
4. Ensure uninterrupted availability of water bottles in buses earmarked by KSRTC.

5. Collect sale proceeds and remit the sales amount with the detailed daily sales report (Opening stock, Total sales, Closing stock, Amount to be remitted etc.) at the Cash Counters of KSRTC units on daily basis.
6. Agency shall maintain proper account statement regarding the sales and has to submit to the corporation when demanded.
7. KSRTC will pay the commission amount on monthly basis to the successful bidder after proper internal audit.
8. Successful bidder shall enter into the agreement within 10 days from the date of receipt of "Provisional Confirmation Order" with General Manager (Estate), KSRTC Transport Bhavan, Trivandrum on Non-Judicial Stamp Paper of Rs 500/- (Rupees Five Hundred Only) franked with requisite stamp duty at his / her own cost as prescribed by Government from time to time, duly paying requisite Security Deposit.
9. **The Tenderer shall quote THE RATE OF COMMISSION IN RUPEES PER ONE LITRE BOTTLE SALE.**
10. The proportionate commission will be applicable when KSRTC decides to sell the bottle of quantity other than one litre.
11. Hereinafter, the successful bidder will be called as the "Agency" for the Supply of Packaged Drinking Water based on the lowest rate of commission offered in the e-tender.
12. Comply with all operational instructions issued by KSRTC authorities.

4. Product Specifications

The product shall be KSRTC Branded Packaged Drinking (Mineral) Water, manufactured and bottled at units approved by KSRTC.

The packaged Drinking water will strictly comply with:

- BIS Standards (IS 14543)
- FSSAI regulations and guidelines
- Bottle sizes shall be 1 Litre or such other sizes as approved by KSRTC.
- Maximum Retail Price (MRP) shall be fixed by KSRTC and shall not be exceeded under any circumstances.

5. Period of Contract

The contract shall be valid for a period of One (1) year from the date of execution of the agreement.

6. Eligibility Criteria

- a. The eligible tenderer can be a Legal Entity/ Partnership firm/ Firm/ Company and shall fulfill the following criteria:
- b. Average Annual Turnover: The average annual turnover, in similar business, of the tenderer for the latest three consecutive financial years shall be equal to or more than Rs.5 lakhs, proof of which shall be submitted by way of Audited Profit & Loss Account and Balance Sheet certified by authorized Chartered Accountant and Auditor's Certificate.
- c. Experience: The tenderer should have experience in similar field.
- d. The tenderer shall upload/submit the proof of experience in the form of certificate (with details of period of experience and nature of work) issued by the concerned organization and shall be supported by copies of agreements/ work orders.
- e. The bidder should have GST Registration.
- f. The bidder shall not be blacklisted by the Central Government/ any State Government /any State Transport Undertaking.
- g. The EMD shall be forfeited for defective submission of tenders and the consequent disqualifications.
- h. Defaulters of KSRTC in payment of license fee and other violations of terms and conditions in earlier business with KSRTC not eligible to participate and shall be disqualified if found participate.
- i. Bidders those who are having unsettled disputes /unnecessary litigation with existing contracts with KSRTC will be considered Disqualified.

7. Commission Structure (Financial Bid)

- a. The Tenderer shall quote THE RATE OF COMMISSION IN RUPEES PER ONE LITRE BOTTLE SALE.

- b. The proportionate commission will be applicable when KSRTC decides to sell the bottle of quantity other than one litre.
- c. Commission shall be calculated on actual sales effected during the billing period.
- d. The commission will be paid to the agency on monthly basis based on number of bottles sold during the billing period.
- e. The quoted rate of commission shall remain firm throughout the contract period.
- f. KSRTC reserves the right to revise MRP, packaging or supply mechanism without affecting the quoted rate of commission.

8. Collection and Remittance of Amounts

- a. The agency shall collect sale proceeds on behalf of KSRTC.
- b. The agency should remit the total amount collected as sales revenue in the same day at the cash counters of KSRTC depots as specified by KSRTC along with the sales statement including the number of bottle sold and the amount collected.
- c. Detailed sales statements, depot-wise and route-wise, shall be submitted along with remittances.
- d. Delay in remittance shall attract interest/penalty as decided by KSRTC.

9. General Conditions of the contract

- a. Bidders should remit the required Tender Fee and Earnest Money Deposit (EMD) in 'Online mode' through SBI/NEFT, as per 1(e) and I(f) of the Notice Inviting Tender. No exemption in the case of EMD and Tender Fee. Bidders should ensure and convince themselves that the online payments made by them have been successfully transferred. KSRTC shall under no circumstances be responsible for failed transaction of the payments due to non-compliance of any online banking procedure and consequent rejection of tender.
- b. Tenders of those bidders who do not successfully remit Tender fee and EMD online or do not upload the above mentioned document (digitally signed) will

be rejected. The bidders should possess digital signature for uploading the documents. The samples which are submitted after the due date and time fixed will not be considered.

- c. The successful tenderer shall enter in to an agreement in the prescribed format within 10 (Ten) days from the date of receipt of Provisional Confirmation Order.

10. Documents to be uploaded in the e-tender Portal

- a. If the bidder is a Dealer or distributor of any brand, they should upload the scanned copy of Dealership/Distribution certificate from the manufacturer duly filled signed and stamped by the bidder.
- b. GST Registration Certificate of bidder to be uploaded
- c. This Notice Inviting Tender (all pages) duly filled signed and stamped by the bidder should be scanned and uploaded.
- d. Scanned copy of **ANNEXURE-A**, General Information about the tenderer after filling the entire column and duly signed and stamped by the bidder.
- e. Annual turnover statement for the last three financial years certified by the auditor as per **Annexure –B**.
- f. Self attested copy of the list of employees as per clause No.6.f above along with the documentary proof to establish the strength including the EPF/ESI registrations etc.
- g. Documentary proof of bidder having experience in successful execution and satisfactory completion of contracts as specified in the NIT.
- h. Bidders who have been blacklisted by the Tender Inviting Authority or by any State Govt. or Central Government / Organization should not participate in the tenders during the period of blacklisting. An affidavit as per format in **Annexure– C** (Anti-Blacklisting Affidavit) should be submitted along with the technical bid.

11. TENDER PROCESS:

The tender evaluation will be undertaken in four rounds.

Round 1- Opening of technical bid documents

Round 2 – Document evaluation.

Round 3 – Opening of Price Bid.

a. Round 1- Opening of technical bid documents

The documents uploaded shall be opened at the time and date mentioned. The prospective bidders or their authorized representatives can present, if required by them.

- b. Round 2** – Document evaluation:- The format for submission of the technical bid as per annexures and submission in any other format or absence of requisite information will lead to rejection of bids in the round 2 evaluation itself. The prospective bidders are advised to submit all information and supporting documents that are required to prove their competency and claims for technical evaluation. The commercial terms and documents submitted as part of the bids shall be scrutinized by a Bid Evaluation Committee constituted by the Tender Inviting Authority. The Tender Inviting Authority may call for additional documents/clarifications through e-tender portal. The list of those who come out of the evaluation of the documents successfully as well as those rejected (with reasons for rejections) will be published on the website of KSRTC (www.keralartc.com) and objections/remarks against the list will be invited. The objections /remarks received before the date and time specified in the notice will be considered by the Tender Inviting Authority and the final list of successful bidders of round 2 will be published.

c. Round 3 – Opening of Price Bid.

The bidders who are qualified in round 2 shall be considered for Round -3. The BOQ/PRICE BID of those bidders who do not satisfy even any one of the pre-qualification condition will not be opened.

12. SELECTION OF AGENCY:-

The selection of agency will be made from among the technically qualified bidders who are pre-qualified by uploading all the mandatory documents as per NIT and the lowest rate of commission quoted in the price bid.

13. DUTIES AND RESPONSIBILITIES OF THE AGENCY

- a. Ensure disciplined conduct of sales staff and provide identity cards approved by KSRTC.
- b. Ensure no overcharging, coercive selling or inconvenience to passengers.
- c. Maintain strict hygiene in handling, storage and distribution of drinking water.
- d. Ensure proper collection and disposal of empty bottles in an eco-friendly manner.
- e. Comply with labour laws, food safety regulations and instructions of KSRTC authorities.

14. PROHIBITIONS

- a. Sale of non-KSRTC branded water or any other products inside buses is strictly prohibited.
- b. Sale of expired, tampered or substandard bottles is strictly forbidden.
- c. Subletting, assignment or transfer of the contract is not permitted.

15. PENALTIES AND LIQUIDATED DAMAGES

- a. Any violation of tender conditions, quality standards or passenger complaints shall attract penalties as fixed by KSRTC.
- b. Repeated violations may result in suspension or termination of the contract.
- c. KSRTC may blacklist the agency in case of serious or repeated breaches.

16. GENERAL CONDITIONS OF THE CONTRACT

1. Opening of E-Tender will be done at the time and date noted in the e- tender portal at the Office of the Chairman and Managing Director, KSRTC.
2. Earnest Money Deposit:- The EMD will not carry any interest. The EMD will be forfeited, if the successful Bidders fail to execute agreement and furnish Security deposit, or in the event of withdrawal of offer once made or in the event of putting forth any conditions which are against or contradictory to the conditions of this Notice Inviting Tender.
3. Security Deposit:- The successful Bidder has to furnish a Security Deposit of Rs. 1,00,000/- (Rupees One Lakh), before executing the agreement. *The security deposit carries no interest.* The EMD amount will be adjusted in the security deposit in the case of successful bidders. The Security Deposit can be remitted within 10 days from the date of receipt of the Provisional Confirmation Order. The amount shall be paid to the Account of the Financial

Advisor & Chief Accounts Officer, KSRTC. The security deposit will be forfeited, if the supplier fails to complete the supply as per the schedule issued by KSRTC or in the event the Bidder fails to settle any claim including the warranty claims. The security deposit will be refunded only after the satisfactory completion of the contract including warranty claims or penalty settlement.

4. Agreement:- The successful bidder shall have to execute an agreement within 10 days from the date of issue of Provisional Confirmation Order. The agreement has to execute in the prescribed form issued from KSRTC, in Rs. 500/- (Five Hundred Rupees) INDIAN STAMP PAPER after furnishing the Security deposit, for the due fulfilment of the contract. If the bidders are not willing to execute the Agreement and Security deposit, their offer will not be considered.
5. The Corporation reserves the authority to consider the offer in part or full as desired.
6. The bidders have the liberty to resubmit fresh tender/documents till the last date and time of submission of the e-tender.
7. Resubmission of offer will not be allowed after the time and date fixed for bid submission. The offer once made cannot be withdrawn or modified after the closing of e-tender under any circumstances. Withdrawal or modification of the offer once made in e-tender will be resulted in the forfeiture of EMD remitted. In such cases the bidder will not have the right to claim the refund of EMD.
8. The Chairman and Managing Director KSRTC reserve the right to make any modifications or additions in this notice in the event if it is felt that it is in the public interest.
9. Termination of Contract:
KSRTC reserves the right to terminate the contract –
 - By giving one (1) month's notice without assigning any reason.
 - With immediate effect in case of serious violations, fraud, safety issues or legal non-compliance.
 - No compensation shall be payable to the agency in such events.
10. The decisions of the Chairman and Managing Director KSRTC will be final and legally binding in these tender proceedings. All questions/disputes arising under / out of or in connection with this tender shall be decided by the Chairman & Managing Director of KSRTC and his decision shall be final and legally binding in these tender proceedings.

11. Disputes, if any shall be settled through mediation and the Corporation will notify mediating official from time to time and only when mediation is failed, litigation within the jurisdiction of the courts at Thiruvananthapuram and Ernakulam need to be sought.
12. Any dispute arising out of this Tender procedure shall be under the Jurisdiction of Thiruvananthapuram court.

17. GENERAL INSTRUCTIONS TO BIDDERS

- a) Tender shall be made in English.
- b) Firms who are not blacklisted by KSRTC or by Govt. of Kerala can participate in the tender.
- c) In case of NEFT, remittance should be made only to the 22 digit beneficiary account number as seen in the remittance form which is available in the e-portal while submitting tender.
- d) **ON LINE PAYMENTS**:- The bidders shall seek clarification from **Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in; Website: www.etenders.kerala.gov.in** and make himself conversant with procedure for online payment of the Tender Fee and EMD. KSRTC shall under no circumstance be responsible for failed transactions due to non compliance of the above procedure.
- e) The bids will be opened online through the e-GP website www.etenders.kerala.gov.in at the KSRTC, Transport Bhavan, Fort, Thiruvananthapuram on the date and time mentioned above in the presence of the Bidders/authorised representatives available. If the e-tender opening date happens to be a holiday or non-working day due to any valid reason, the Tender opening process will be done on the next working day at the same time and place specified. Any change in the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website.
- f) **DIGITAL SIGNATURE CERTIFICATE**:- Bidders will have to procure legally valid Digital Certificate as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the license certifying authority of India. For obtaining Digital Signature Certificate and help on e-tendering process, please contact **Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in ; Website: www.etenders.kerala.gov.in** on all government working days from 9.30 A.M to 5.30 P.M.

- g) Bidders are advised to note the Tender ID and Tender No. & Date for future reference.
- h) All uploaded scanned documents should contain the signature and the office seal of the bidders and should be digitally signed while uploading in e-tender portal. Documents uploaded without digitally signing shall entitle rejection of the Tender.
- i) The digitally signed Tender document and other specified documents shall be submitted online through the e-GP website www.etenders.kerala.gov.in well in advance before the last date and time. No submission shall be allowed after the last date mentioned.
- Bidders are advised to go through all conditions of the Notice Inviting Tender and the Tender documents carefully and to comply them to avoid rejection of their tender.
13. The bidder shall bear all costs associated with the preparation and submission of its Bids and KSRTC will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
14. The selected Bidder shall not be entitled to seek any deviation in the Agreement.
15. Furnishing of any false information / fabricated document would lead to rejection of the tender at any stage.
16. The bidder shall bear all costs associated with the preparation and submission of its bid and Kerala State Road Transport Corporation, Thiruvananthapuram, hereinafter referred to as "Tender Inviting Authority", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
17. Conditional tenders will be summarily rejected.

Tender Inviting Authority

I/We hereby accept all the above terms and conditions in its entirety.

Signature of bidder:

Name of bidder:

Address of bidder:

Telephone No. of bidder:

Mobile No. of bidder:



KERALA STATE ROAD TRANSPORT CORPORATION

Appendix-I

S001-ES0C1/02/2026 EST

Date: 10/02/2026

E-TENDERS ARE INVITED FROM REPUTED, EXPERIENCED BIDDERS FOR EMPANELLING AS AN AGENCY FOR DISTRIBUTION OF KSRTC BRANDED MINERAL WATER IN KSRTC BUSES ACROSS KERALA ON COMMISSION BASIS FOR A PERIOD OF ONE YEAR.

- 1 The Tender Form containing the tender conditions can be downloaded from the e-Tender site. The cost of tender form shall be paid through e payment. Cost of tender form is not refundable under any circumstances.
- 2 The Tenderer shall quote THE RATE OF COMMISSION IN RUPEES PER ONE LITRE BOTTLE SALE.**
- 3 The proportionate commission will be applicable when KSRTC decides to sell the bottle of quantity other than one litre.
- 4 The licence will be confirmed to the Party who quotes the Lowest rate of commission quoted in the Tender.
- 5 The Corporation shall normally accept the lowest offer in the e-tender but the Corporation reserves the right to accept or reject any of the tenders without assigning any reason whatsoever, if such a step is deemed necessary to safeguard the interest of the Corporation.
- 6 The "L-1" Bidder will be selected as the Successful Bidder after the approval from the Competent Authority and henceforth he will be issued a "Provisional Confirmation Order" by the Tender Inviting authority and communicated to the Successful Bidder by email.
- 7 The tenderer should specify in the tender the experience he possesses and the extent of the present business in the relevant field.
- 8 The Earnest Money of Rs.50,000/- should be remitted through e-payment while submitting the e-tender.

- 9 If any tenderer withdraws his tender on or after the specified/prescribed time for opening Tender, the EMD shall be forfeited forthwith. Withdrawal of tender by the successful tenderer will entail forfeiture of EMD without notice.
- 10 Moreover, the difference in amount between the lowest bidder and the second lowest bidder will also be realised from the successful tenderer invoking provisions of Kerala Revenue Recovery Act, 1968 as the case may be. The loss sustained due to the withdrawal of successful tenderer will be realised from the tenderer on any manner Corporation may think fit.
- 11 The successful bidder shall deposit an amount of Rs.1,00,000/- (Rupees One Lakh only) as interest free Security Deposit within 10 days from the date of receipt of the provisional confirmation. The amount shall be paid to the Account of the Financial Advisor & Chief Accounts Officer, KSRTC in the following bank account:
- Bank Name: State Bank of India
Account No.:67210125649
Branch code: 70481
IFSC: SBIN0070481
- 12 The amount remitted as Security Deposit will be released to the party after the satisfactory completion of contract period without interest. In the event of failure on the part of the contractor to remit the instalments in the manner specified herein, interest @18% per annum for the defaulted days. The security amount will be refunded to the contractor after the expiry of the licence period and after the successful completion of the contract period and upon clearance of taxes, if any, statutory levies etc., if any, due to Government or local bodies, as well as after deducting liability if any. Default of any payment beyond the specified time shall not be allowed under any circumstances and the Corporation reserves the right to cancel the contract in such cases, without prior notice. The contractor is liable to compensate the Corporation the loss, if any, so sustained.
- 13 The successful tenderer shall be required to execute an Agreement (Licence Deed) in stamped paper worth Rs.500/- (Rs. Five Hundred only) as per the

draft prescribed by the Corporation embodying the conditions specified herein and such other terms and conditions as may be decided from time to time if found necessary, within 10 days from the date of provisional confirmation order.

- 14 The electoral ID card & Aadhar card number of the contractor and witnesses has to be entered in the agreement and it's self attested copy should be made part of Agreement.
- 15 Termination of contract: In the case of failure of the successful tenderer to fulfil the conditions herein stated, before the commencement of the contract or to abide by the terms and conditions of the agreement, the Chairman & Managing Director will have the right to cancel the contract and to award the contract to another contractor or to carry out the work by the Corporation as Corporation deems it fit and any amount payable to the contractor by the Corporation will be forfeited. Besides the contractor shall be liable for any loss caused to the Corporation by reason of cancelling the contract. The amount due to the Corporation shall be realised under provisions of Revenue Recovery Act as arrears of land revenue or under the provisions of law in force from any amount due to the contractor on any account or in any other manner as the Corporation may deem fit.
- 16 No representation for the change of rates once accepted will be entertained under any circumstances.
- 17 The Corporation shall have the power to cancel the contract entered into with one-month notice, if it considers that such cancellation is necessary in the interest of the Corporation / general public. The contractor shall abide by such decision of the corporation.
- 18 The contractor shall be liable to pay taxes or any other amount levied by the Government, local or other authorities from time to time. The contractor shall remit GST if any, along with each payment. If the contractor fails to remit these statutory levies / taxes, the particular amount with interest, penalty imposed by Government / local bodies (i.e. taxes and levies etc.) will be realised from the amount remitted by the contractor towards security deposit.

If such liability exceeds the Security Deposit, it will be realised under the provision of Kerala Revenue Recovery Act, 1968 or any other law then in force in respect of present as well as future claims.

- 19 If the contractor retracts from the fulfilment of the contract without valid reason, he shall be liable to compensate the loss, if any, sustained to Corporation on account of this. The loss so sustained will be realised from the defaulter invoking provisions of Revenue Recovery act, 1968 or by invoking provisions of any other law.
- 20 The contractor shall not have any right to continue beyond the date of expiry of contract.
- 21 The extension of the contract will be only on the discretion of the Corporation considering the circumstances safe guarding its interests and obligations and the contractor cannot claim it as a mandatory provision.
- 22 The Contractor shall at all times indemnify the Corporation from all claims, damages, compensation etc., under the provisions of all Laws and Acts pertaining to the Labour engaged by the contractor. In case any such payments are made by the Corporation, the contractor shall reimburse the same to the Corporation.
- 23 The Contractor shall comply with all the provisions of various Acts of Government relating to Labour Laws and the Rules & Regulations made there under from time to time, like payment of Minimum Wages, Provident Fund, ESI etc., as prescribed by the Govt., from time to time and submit the proof of compliance along with the monthly bill to the Unit Officer concerned for payment.
- 24 The Contractor shall at all times indemnify the Corporation from all claims, damages, compensation etc., under the provisions of all Laws and Acts pertaining to the Labour engaged by the contractor. In case any such payments are made by the Corporation, the contractor shall reimburse the same to the Corporation.

- 25 The Contractor shall obtain license/permission from the Labour Department by paying welfare fund for all the persons engaged.
- 26 The Contractor shall not engage child labour. The contractor shall not engage persons below the age of 18 years for any purpose.
- 27 The contractor is liable to bear all expenses and pay compensation in case of death or injury (simple or grievous) caused in the Corporation premises to any person engaged, authorized or directed by the Contractor during the course of conduct of business. The Corporation is not liable to pay such compensation or to bear such expenses.
- 28 All other statutory levies, taxes etc., imposed by State & Central Governments, Local bodies etc., shall be borne by the contractor for conducting the business.
- 29 The Chairman & Managing Director, KSRTC has the right to impose penalty/fine, if any, for the violation of any of the conditions mentioned herein.
- 30 The date of execution of agreement and date of functioning of the contract should be same. If the successful tenderer fails to execute the agreement within 10 days as stipulated in the provisional confirmation order, the Corporation will be at the liberty to confirm the tender in favour of the second lowest bidder, if it deems fit and loss on account of this (i.e. difference between the lowest and second lowest bid amount) will be realised from the defaulted tenderer by invoking provision of Kerala Revenue Recovery Act or any other law then in force.
- 31 If the contractor fails to begin functioning of the services on or before Tenth day, KSRTC shall consider the starting of license period itself. However, if the tenderer starts functioning earlier the period of license will be considered from that date.
- 32 The contractor shall have no right to assign, sublet or underlet the license to any others.

- 33 Force majeure clause: Neither KSRTC nor contractor shall be liable for any inability to fulfil their commitments and obligations hereunder occasioned in whole or in part by Force Majeure, any of the following events resulting in material adverse effect, shall constitute force majeure events:
- a. Earthquake, Flood, Inundation, Landslide, Storm, Tempest, Hurricane, Cyclone, Lighting, Thunder or other extreme atmospheric Disturbances.
 - b. Fire caused by reasons not attributable to the Licensor. Acts of terrorism.
 - c. War, hostilities (whether war be declared or not), invasion, act of foreign enemy, rebellion, riots, weapon conflict or military action or civil war.
 - d. Strikes or boycotts, other than those involving the Licensor, its contractors, or their employees, agents etc, and
 - e. Any other similar things beyond the control of the party, except court order/ court judgment.
- 34 The decision of the Chairman & Managing Director on all matters arising out of the agreement will be final, conclusive and legally binding on all parties concerned. The Chairman & Managing Director reserves the right to cancel the contract without showing any reason.
- 35 Disputes if any, arising out of this agreement shall be settled within the jurisdiction of Civil Courts at Thiruvananthapuram.
- 36 Non exclusive clause: The Corporation has the right to appoint any other Firms / Contractors for conducting the same or similar business or any other activity related to the business anywhere in the Corporation on "non exclusive basis" and the contractor shall not have any right to object the same.
- 37 Confidentiality clause: Contractor shall not disclose to any other party about the knowledge of KSRTC project system or pass-on the possession of material and information given to the contractor under this agreed contract or any information which has been generated during the running of the project. The contractor shall hold such material and information in strict confidence, not to make use of them other than for the performance of this contract, except release it only to the designated employees requiring such information for the

Advertisements. During execution of the contract and thereafter the above information shall not be released to any other parties.

38 Severability: If for any reason whatever any provision of this agreement is or becomes invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not prejudice or affect the remaining provisions of the agreement which shall continue in full force and effect. The parties will negotiate in good faith with a view to agreeing upon one or more provisions which may be substituted as nearly as practicable to such invalid, illegal or unenforceable provision.

39 Wherever provision is made for giving or issuance of any notice, instruction, consent, approval, certificate or determination by any Party, unless otherwise specified, such communication shall be in writing in English and shall not be unreasonably withheld or delayed.

CHAIRMAN & MANAGING DIRECTOR

Place: Transport Bhavan, Fort Thiruvananthapuram

Date : 10.02.2026

I/We hereby accept all the above terms and conditions in its entirety.

Signature of bidder:

Name of bidder:

Address of bidder:

Mobile No. of bidder:

ANNEXURE - I

(Proforma of Certificate be furnished along with Technical Bid)

KERALA STATE ROAD TRANSPORT CORPORATION

GENERAL INFORMATION ABOUT THE TENDERER

1	Name of the Tenderer Registered address of the firm with GSTIN					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Contact Person Details						
2	Name		Designation			
	Telephone No.		Mobile No.			
Communication Address						
3	Address					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Type of the Firm (Please ✓ relevant box)						
4	Private Ltd.	<input type="checkbox"/>	Public Ltd.	<input type="checkbox"/>	Proprietorship	<input type="checkbox"/>
	Partnership	<input type="checkbox"/>	Society	<input type="checkbox"/>	Others, specify	<input type="checkbox"/>
	Registration No. & Date of Registration.					
Nature of Business						
5	DISTRIBUTION OF KSRTC BRANDED MINERAL WATER IN KSRTC BUSES ACROSS KERALA.					

Key personnel Detail (Chairman, CEO, Directors, Managing Partners etc.)					
6	In case of Directors, DIN Nos. are required				
	Name		Designation		
	Name		Designation		
Bank Details					
7	Bank Account No.		IFSC Code		
	Bank Name & Address		Branch Name		
	Tel No		Email ID		
8	Whether any criminal case was registered against the Corporation or any of its promoters in the past?			Yes / No	
9	Whether any unsettled dispute/litigation pending with KSRTC				
10	Any default in payment of license fee and violations of terms and conditions in earlier business with KSRTC.				
11	Whether blacklisted by the Central Govt/any State Govt/State Transport undertaking.				
12	GST No.				
13	Other relevant Information provided *				
Date:		Office Seal		Signature of the tenderer	

I/We hereby certify that all the above information provided is true, complete and correct to the best of my/our knowledge and belief.

Name & Signature of Bidder

Annexure-II

(Proforma of Certificate be furnished along with Technical Bid)

ANNUAL TURN OVER STATEMENT

The Annual Turnover of M/s_____ for the past Three years are given below and certified that the statement is true and correct.

Sl. No.	Year	Turnover in Lakhs (Rs)
1	2022 – 2023	
2	2023 – 2024	
3	2024 – 2025	
Total		
Average Turnover per year		

Date:

Signature of Auditor

(Name in Capital)

Seal:

Annexure - III

(Proforma of Certificate be furnished along with Pre Qualification Bid)

AFFIDAVIT

Format for Affidavit

**That Entity / Promoter(s) /Director(s)/Partners of Entity are not
blacklisted**

I, M/s. (Name of the firm), having registered office at hereby certify and confirm that we or any of our promoter(s) /director(s) are not barred by Department of Transport, Govt. of Kerala/ or any other entity of Government of Kerala or blacklisted by any state government or central government / department / organization in India from participating in Tender/s, either individually or as member of a Consortium as on the (Last date of submission of tender).

I, M/s..... (Name of the firm) also hereby confirm that we or any of our promoter(s) /director(s) is not having any unsettled disputes/ unnecessary litigation with existing or previous contracts with KSRTC and also are not defaulters in payment of licence fees or penalties or having any type of existing unpaid financial obligation with KSRTC.

We further confirm that we are aware that, our bid for the captioned tender would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the contract period.

Dated thisDay of, 20.....

Signature, Name &
Address of the Tenderer

Annexure - IV

LIST OF KSRTC BUSES BASED ON CATAGORY

SL NO	CATEGORY OF BUSES	NUMBER OF BUSES
1.	ORDINARY	2941
2.	FAST PASSENGER	1188
3.	SUPER FAST	399
4.	OTHER SUPER CLASS SERVICES Including Exp, SDLX, Multi Axle, A/C Buses etc.	1051
5.	TOTAL	5579

LIST OF KSRTC DEPOTS

SL No	UNIT	District
1	Attingal	Thiruvananthapuram
2	Aryanad	
3	Kaniyapuram	
4	Kattakada	
5	Kilimanoor	
6	Peroorkkada	
7	Nedumnagaud	
8	Neyyattinkara	
9	Palod	
10	Pappanamcode	
11	Poovar	
12	Trivandrum Central	
13	Tvm City	
14	Vellanad	
15	Vellarada	
16	Venjarammoodu	
17	Vikas Bhavan	
18	Vithura	
19	Vizhinjam	
20	Chadayamangalam	Kollam
21	Aryankavu	
22	Chathanoor	
23	Karunagapally	
24	Kollam	
25	Kottarakkara	
26	Kulathupuzha	
27	Pathanapuram	
28	Punalur	
29	Adoor	Pathanamthitta
30	Konni	
31	Mallappally	
32	Pandlam	
33	Pathanamthitta	
34	Ranni	
35	Thiruvalla	

36	Alappuzha	Alappuzha
37	Chenganoor	
38	Edathua	
39	Cherthala	
40	Harippad	
41	Kayamkulam	
42	Mavelikkara	
43	Kottayam	Kottayam
44	Changanassery	
45	Erattupetta	
46	Erumely	
47	Pala	
48	Ponkunnam	
49	Vaikom	
50	Kattappana	Idukki
51	Kumily	
52	Thodupuzha	
53	Moolamattom	
54	Munnar	
55	Nedumkandam	
56	Ernakulam	Ernakulam
57	Aluva	
58	Ankamali	
59	Koothattukulam	
60	Moovattupuzha	
61	Perumbavoor	
62	Kothamangalam	
63	North Parvur	Thrissur
64	Chalakydy	
65	Guruvayur	
66	Irinjalakkuda	
67	Kodungallur	
68	Mala	
69	Puthukkad	
70	Thrissur	
71	Palakkad	Palakkad
72	Chittur	
73	Mannarkkad	
74	Vadakkancheri	

75	Malappuram	Malappuram
76	Perinthalmanna	
77	Nilambur	
78	Ponnani	
79	Kozhikode	Kozhikkode
80	Thamarasseri	
81	Thiruvambadi	
82	Thottilpalam	
83	Vadakara	
84	Kalpetta	Wayanad
85	Mananthavady	
86	Sulthan Bathery	
87	Kannur	Kannur
88	Payyanur	
89	Thalasery	
90	Kanhangad	Kasargode
91	Kasaragode	

Tender Inviting Authority